



NIPISSING-PARRY SOUND STUDENT TRANSPORTATION SERVICES

Section	Revised
Transportation – Roles and Responsibilities	2021-04-20
RR – 001 Responsibilities of the Parents/Guardians	
General Statement	Parents or guardians are responsible for the safety and conduct of their children prior to their boarding of a school bus or other school purpose vehicle (SPV) and after disembarking the school bus or SPV at the end of the school day.
Statement of Responsibility	<p>Parents/guardians are responsible for:</p> <ol style="list-style-type: none"> 1. Reminding their children about the safety and behaviour rules to be followed at their designated stop and while travelling on the school bus or SPV. Parents/guardians should be familiar with the Code of Conduct for students and ensure that their children understand and follow the transportation rules and regulations; 2. Cooperating with the school principal, staff from the Nipissing - Parry Sound Student Transportation Services (NPSSTS) and the driver to ensure that their children behave properly while travelling on the school bus or SPV and at transfer points; 3. Being aware that serious or repeated misconduct will be documented and that such conduct may result in loss of the privilege to ride a school bus or SPV: When students are misbehaving it distracts the driver and could endanger the lives of all students on the school vehicle; 4. Civilly and financially responsible for all deliberate damage or acts of vandalism caused by their children; 5. Ensuring that the school is aware if their child has a significant medical condition, i.e. anaphylaxis, which may require intervention. Parents/guardians may also inform the NPSSTS and/or their driver; however, documentation, including an emergency plan, must be submitted through the school; 6. Knowing their children’s designated stop location, route number as well as its arrival time;



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7. Ensuring that their children arrive at their designated stop at least five (5) minutes before the pick-up time and in September and October, at least ten (10) minutes before the pick-up time;
8. Ensuring that their children wait at a safe distance from the road and not at or in the house;
9. Their children's safety up until they board the school bus or SPV;
10. Their children's safety when they are dropped off at their designated stop, upon their return from school. Parents/guardians must meet their Junior Kindergarten and Senior Kindergarten children at the designated stop or entrust a responsible person with this task;
11. Informing their school of any cancellation or change to be made to their children's transportation service at least three (3) school days in advance;
12. Informing the school and the NPSSTS about any problem that occurred on the school bus or SPV that they feel jeopardized the students' well-being and/or safety, indicating the route number, date, time, and nature of the problem;
13. Monitoring the radio stations or the NPSSTS website at www.npssts.ca to find out the status of student transportation on inclement weather days;
14. Providing principals with written instructions regarding the dismissal of their children in cases of inclement weather or other emergency.
15. Making the final decision about whether or not their children should go to school on inclement weather days;
16. Being aware that when a school bus or SPV does not travel a route in the morning due to inclement weather, it will not do so in the afternoon;
17. Reviewing and following Guideline SS-006 with respect to Vulnerable Students being met at their stop;



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	<ol style="list-style-type: none"> 18. Refraining from parking in school bus loading zones; 19. Refrain from boarding the school bus at any time except to provide assistance to their child(ren) with harness equipment or other accepted special needs devices; 20. Refrain from speaking to the bus driver or anyone working on behalf of the NPSSTS in an angry or aggressive manner, or to use abusive and/or disrespectful language; 21. Refrain from negotiating or attempting to negotiate with the bus driver and the school principal, in order to change the bus stop, pick-up or drop-off time, or other travel arrangement for their child, which would differ from the transportation service planned by NPSSTS. All requests to have stop location(s) and/or time(s) changed must be made directly to the NPSSTS; 22. Follow the Code of Conduct established by member School Boards; and 23. Read, understand and follow all other applicable NPSSTS Guidelines.
<p>Consequences</p>	<ol style="list-style-type: none"> 1. Students may be subject to loss of privileges if a parent/guardian or student are found to be providing false or misleading information or are in contravention of this or any other NPSSTS Guideline. 2. Loss of transportation privileges, appeal process and reinstatement are described in Guideline EL-005.